Minutes for CCAC Meeting

Date of Meeting: 4/27/06
Name of Committee: CITY CENTER ADVISORY COMMISSION
Notes taken by: Sean Farrelly
Called to order by: Mike Marr
Time Started: 6:40 PM
Time Ended: 9:35 PM

Members Present: Jim Andrews; Carolyn Barkley; Gretchen Buehner; Alexander Craghead (Alternate); Suzanne Gallagher; Marland Henderson; Ralph Hughes (Alternate); Lily Lilly; Mike Marr; Roger Potthoff

Members Absent: Alice Ellis Gaut; Judy Munro; Mike Stevenson; Carl Switzer

Others Present: Lisa Olsen

Staff Present: Phil Nachbar, Sean Farrelly

Agenda Item #2: Approve Minutes

Action Items:
- ❖ Minutes of March 16th meeting were approved. Lily Lilly and Roger Potthoff abstained as they were not present at the previous meeting.

Agenda Item #3: New Budget Items (Powerpoint): Main Street Safety Improvements, Fanno Creek Park Masterplan, "Brand Tigard" Visual Enhancements

Phil gave a PowerPoint presentation on potential Main St. safety improvements, Street trees in the Downtown and a preliminary Downtown Strategy which was previously presented to City Council.

Safety: Specific intersections were discussed with regard to safety improvements. Each intersection was shown in Powerpoint with specific recommendations for safety improvements, provided by the Engineering Department.

Action Items:
Follow up with Gus about:
- ❖ Tigard and Main – current lighting is not sufficient. Are bulb-outs possible, otherwise stop sign would not be visible.
- ❖ Commercial/Main – are pedestrian warning signs possible?
- ❖ Clarify current speed limit on Main. If over 20MPH, could it be reduced to that?
- ❖ Any new lighting fixtures for safety should be of the kind approved by Streetscape committee.

Lighting:

- ❖ Can a lighting study be done to clarify the increased number of fixtures required to change "Cobra" lighting to ornamental lights?
- ❖ What would the dollar amount be to install the new fixtures now, even if only temporary?
- ❖ Could new lights be installed on a "demo" block to show what future Main St. will look like? Or on intersection corners?
- ❖ Find out if there are "doubled-headed" lights of the type that Tri-Met is installing.
- ❖ What kind of lights will they use in Tri-Met parking lot (historical looking base with a cobra head?)

Trees:

Discussion/Comments:
A Powerpoint showing photosimulations of how trees might look at different locations was presented by Phil. Trees could serve as a "Brand Tigard" project on Main Street. A suggestion to include trees in planters was made. Trees have funding, but planters don't. Gretchen commented that Burnham might be a better place for a "tree program."

Action Items:
- ❖ Tree board and Matt Stine should be included in the process – recommendations, choices, planters, etc.
- ❖ Can we use tree dollars for trees in planters?
- ❖ A suggestion was made to develop some demonstration areas where street trees might be installed. Staff will come back with some options for this. The process would include getting CCAC recommendations for tree installation, including Matt Stine's input and then bring a proposal to the Tree Board.

Implementation Strategy
Phil gave a PowerPoint on the Implementation Strategy. A more indepth written strategy
will be sent out for next meeting for full discussion.

Discussion Comments:
- ❖ Alexander Craghead was concerned about doing a Master Plan for Fanno Creek Park
  without including the Urban Creek Corridor. Phil Nachbar responded that whether
  the Urban Creek Corridor can be included in the Master Plan for Fanno Creek Park
  will depend on funding, and the use of Parks SDC funds. He indicated that the
  matter would be discussed with Public Works Department since they are managing
  the City's Parks Master Plan. Mike Marr suggested that developers could build the
  streets in the Urban Creek. Mike suggested a need to balance City needs and
  developer needs in Urban Creek Corridor.

Action Items (Follow-Up or Votes):
- ❖ Urban Creek should be included in Park Master Plan.
- ❖ Need a circulation study for downtown.
- ❖ Need to get developer input on what the Urban Creek will be.
- ❖ Send PowerPoint on implementation to Committee members.
- ❖ Create new land value map with Urban Renewal area. Use Improvement to Land ratio
  (more commonly used by developers.)

Agenda Item #4: Downtown Strategy, Action Plan 3 year / Work Program FY '06/07

Phil passed out hand-outs on the 3 Year and 1 Year Action Plans.

Discussion/Comments:
Will citizens have a chance to provided input on Hall/99 gateway? Design standards – How
will CCAC coordinate with Planning Commission? There should be CCAC input at the
start. Members who are on both PC and CCAC could play a key role. Phil responded that
the CCAC would definitely play a role in reviewing the preliminary designs for pedestrian
improvements and a possible Gateway at Hall Blvd. / 99W. Those plans with be
forthcoming. At this point, the County and their engineering consultant have a preliminary
layout for the intersection.

Action Items:
- ❖ Check on citizen involvement of Hall/99 gateway.

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Agenda Item #5: Developer Meeting

Action Items:
- ❖ Committee should e-mail Phil three things they want to ask prospective developers (within 2 weeks.)

Agenda Item #6: Transportation Systems/Plan Review

TSP discussion rescheduled.

Agenda Item #7: Other Business - Announcements

Follow up to determine next CCAC meeting date. The fourth Thursday conflicts with Open House (May 25th.)